

**UNIFORM INTERSTATE FAMILY SUPPORT ACT  
FILING NOTICE TO COUNSEL**

If you are a petitioning party residing in Michigan and wish to initiate an action for enforcement or modification of a support order issued in another state, you may submit the IV-D Child Support Services Application/Referral (DHS form 1201) to the Michigan Office of Child Support. That office will gather the necessary information and refer to the appropriate FOC office to initiate a case. DHS 1201 may be found at: [http://www.michigan.gov/documents/DHS-1201\\_136519\\_7.pdf](http://www.michigan.gov/documents/DHS-1201_136519_7.pdf)

If you are filing an independent petition for registration of an out of state child support order for either enforcement or modification in Wayne County, you must file the case at the Friend of the Court and provide the following:

1. IV-D Child Support Services Application/Referral (DHS form 1201 or DHS 1201d). Please review both forms to determine which form should accompany your packet. DHS 1201d may be found at: <http://courts.mi.gov/Administration/SCAO/Forms/courtforms/dhs1201d.pdf>
2. Petition requesting registration and enforcement OR Petition requesting registration and modification.
3. One certified copy and one additional copy of the out of state order you are seeking to register.
4. Certification of arrears from any involved out of state agency, or if lack thereof due to no agency involvement, sworn statement from petitioning party regarding arrears.
5. Registration Statement (Form FSA-207)  
[https://www.acf.hhs.gov/sites/default/files/documents/ocse/omb\\_0970\\_0085\\_r.pdf](https://www.acf.hhs.gov/sites/default/files/documents/ocse/omb_0970_0085_r.pdf)
6. General Testimony (Form FSA-202)  
[https://www.acf.hhs.gov/sites/default/files/documents/ocse/omb\\_0970\\_0085\\_g.pdf](https://www.acf.hhs.gov/sites/default/files/documents/ocse/omb_0970_0085_g.pdf)
7. If support is to be paid to anyone other than the petitioning party, supporting documents must be provided.

The packet may be filed with the Friend of the Court by mail to P.O. Box 31-0920, Detroit, MI 48231, fax to (313) 967-3587 or email to [FOCLitigation@3rdcc.org](mailto:FOCLitigation@3rdcc.org). Email is the preferred method for filing.

Upon submission, the documentation will be reviewed by the Friend of the Court as the Friend of the Court has certain responsibilities under the UIFSA statute. If there are any deficiencies with the petition provided, then the petition will be rejected. Once rejected, the petition will be returned to the petitioner along with a letter detailing why the petition is being rejected. PLEASE NOTE: Counsel will NOT need to provide labels as a case number has not yet been assigned.

<b>Petitioning Counsel Contact Information</b>			
Name		P Number	
Telephone #	Fax #		
Email address			
Mailing address			

<b>For Court Use Only</b>			
Date Rec'd in Legal		Date of Notice of Approval/Deficiency	
Attorney Reviewing		Date Sent to Order Entry	
Date of Atty. Review			
Date Sent to CE			